

The Food Co-operative Shop Consignment Policy



Policy number	5	Created/Version	c. 2025, Version 2
Drafted by	Josh Viljoen	Approved by Board on	17/04/2025
Responsible person	Secretary	Scheduled review date	17/04/2026

The sale of goods to The Food Cooperative Shop Ltd. (henceforth 'the Co-op') on consignment is reserved for members only. All members wishing to sell goods on consignment basis must first read and agree to this policy:

- Consignment goods are only to be taken under the supervision of the Products Co-manager (PCM).
- The Co-op has no obligation to accept consignment goods and reserves the right to refuse goods if they are deemed to be of an unreasonable price, poor quality, or if they will create an unreasonable excess to current stocks.
- Consignment goods do not have to be certified organic, but they *must* be: chemical free (no pesticides, herbicides, chemical fertilizers).
- The Co-op will only accept processed food if prepared in the Co-op's kitchen, or if documentation is provided which certifies the commercial kitchen used.
- Consignment goods are to be priced with a 1.6 markup; with a buy price to be negotiated between the PCM and the member selling the produce.
- Consignment goods must be packed and presented by the seller. A system for monitoring when goods are running low and require replenishing must be agreed upon with a manager.
- The Co-op reserves the right to stock loss any consignment items which are no longer fit for sale. Stock loss quantities will be noted in the consignment book.
- Consignment payouts are only to be made via bank transfer by a Co-manager once the products have sold. It is the responsibility of the member to follow up their consignment payouts in a timely manner following sale of their final goods.

By placing goods for sale through the Co-op you agree to the terms of this policy.

Name

Signature

Date